

NORTHERN NEW MEXICO COLLEGE

BOARD OF REGENTS MEETING

July 28, 2014

I. CALL TO ORDER

A regular meeting of the Board of Regents of Northern New Mexico College was held on Monday, July 28, 2014 in the Boardroom of the Montoya Administration Building on the Espanola Campus. Regents present: Rosario (Chayo) Garcia, Alfred Herrera, Kevin F. Powers, and Michael P. Branch, Donald Martinez, Jr. Board President Rosario (Chayo) Garcia called the meeting to order at 8:36 a.m.

Northern New Mexico College staff present: Nancy "Rusty Barceló, President; Domingo Sanchez, Vice President for Finance and Administration; Ricky Serna, Vice President for Institutional Advancement; Pedro Martinez, Provost/Vice President for Academic Affairs; Bernie Padilla, Director of Human Resources; Chris Trujillo, IT; Matthew Martinez, Director of Northern Pueblos Institute; Johnna Aguino, American Indian Coordinator; John Waters, Security; Henrietta Trujillo, Director of Financial Services; Carmella Sanchez, Director of Institutional Research; Stephanie Montoya, Staff Reporter/PR Specialist; Sandy Krolick, Creative Director Communications and Marketing; Patricia Trujillo, Director of Equity and Diversity; Kathleen Sena, Registrar; Alex Williams, Senior Financial Analyst; and Amy Pena, Recording Secretary. Others present: Tim Crone, John Arnold, Jake Romero, Annette Rodriguez, and Ralph Chapoco, Rio Grande Sun.

II. APPROVAL OF AGENDA

Regent Garcia suggested moving the El Rito Report after the President's Report. Regent Garcia moved for approval of the Agenda as presented. Motion passed unanimously.

III. INTRODUCTIONS

President Barceló introduced:

Kenny Jaramillo, Security Officer I

Pilar Tirado Murray, EOC Educational Advisor/Outreach Specialist Taos (not in attendance)

Justin Aguino, Custodian I

Johnna Aguino, American Affairs Coordinator

Santiago A. Terrazas, Safety and Security Officer

Damian Maestas, Grounds, El Rito Campus

IV. PRESIDENT'S REPORT

President Barceló stated the College is working on a number of priorities. The College had Student Orientation for approximately 75 students. Student Orientation is still a new concept and more and more students are beginning to participate. The College also has a Cheer Camp lead by Leo Jaramillo the enthusiasm of the 40 girls participating was exciting.

President Barceló stated there are a couple renovation processes taking place, one for Cosmetology and Barbering Department which will make it more professional and welcoming. The other is the gym floor which is being reworked and prepared for the season.

President Barceló stated Convocation will have a new twist; it will be focused on students as convocations are historically focused on students. Faculty and staff will still be included but the main focus is students.

The Senior Executive Team had a Retreat in June and they spoke about several items and one item they spent a lot of time discussing was the El Rito Campus. The outcome of it was, and this is in the embryonic stages, is that the Executive Team discussed developing a residential high school academy on the El Rito Campus with a Charter School Model that has a strong focus on STEM. As an institution, it would attract high school students from all over, including those from the El Rito community. President Barceló has asked Dr. Pedro Martinez, Provost to draft a concept paper based on a review of best practices models, discussions with Public Education Department, Faculty and Superintendents. The hope is that the College could compliment what the high schools are not able to do or build on what they are trying to do; the College would also like their endorsement. An important component of this is a teacher training component within a multicultural concept. With the new Dean of Education beginning at the College, he is already on board in helping Dr. Martinez develop the concept.

President Barceló stated the other item discussed in the Executive Team Retreat was establishing a Student Service Planning Committee, much like the Academic Affairs Committee. This Committee will be charged with evaluating existing student service functions, developing measureable objectives for ongoing evaluation of programs and identifying guiding principles and strategic priorities. The College does not have student affairs functions like most institutions do and the College needs to be looking at this as an important outreach and retention effort. This is also under the Provost charge.

President Barceló stated another area the Executive Team looked at is having a retreat that focuses on Enrollment Management. This will be discussed with the Board of Regents as the College remains concerned about this area.

Finally, the last area discussed at the Executive Team Retreat was the whole area of staff development. This is a priority and President Barceló will discuss this more at the Executive Team Retreat along with Legislative priorities.

President Barceló stated during the Council of University President's (CUP) retreat it was agreed everyone would collaborate on the following legislative priorities:

1. To increase funding for Athletics at \$100,000 an institution. Ricky Serna, Vice President for Institutional Advancement is working on this.
2. Infrastructure Funding.

Mr. Serna stated the College is working with CUP on a couple of priorities if addressed collectively, might give the College strength. One item was Athletics the other was addressing Academic Infrastructure. There were some institutions that were in need of resources for items like technology and lab equipment. In addition to this, the Colleges will work on addressing some of the revenue transfers that take place as a result of dual credit. CUP may be seeking additional funding to assist the College in covering the costs for dual credit at the College. This is about a \$600,000 revenue transfer for the College to provide these opportunities to local high school students.

Mr. Serna stated the College is also working on the RPSPs. This opens up the opportunity for the academic departments to propose some legislative priorities for the institution. The College will also be working for continued funding for the Veteran's Center.

President Barceló stated the College is also looking at the Veteran's Center nursing enhancement.

President Barceló introduced Dr. Pedro Martinez, Provost and Vice President for Academic Affairs.

Regent Branch asked in what form of legislation for dual education is the College planning on going forward with. President Barceló stated the College is meeting with Western University who has similar issues to come up with some common criteria and common discussions. Regent Serna stated Secretary Garcia asked the College to propose a presentation to the committee working on the Funding Formula (Funding Formula Technical Committee) in that the Funding Formula would include a matrix that would assist the College in recouping more of the tuition waivers that take place for dual credit. If this does not work, the College is looking at seeking \$175,000 in funding that would assist in covering the cost for dual credit.

Regent Branch asked if the College has determined the actual costs involved in dual credit. Doming Sanchez, Vice President for Finance and Administration stated the total cost to the institution for dual credit is approximately \$600,000. Money that is generated through the Funding Formula is approximately \$1,800. The College does not generate anything meaningful to offset the costs and this is revenue the College does not receive. Regent Branch asked what the cost is in the \$600,000. Mr. Serna stated there is actually a transfer on the accounting side that shows the College has to cover the waiver. It is not necessarily just revenue not received; it is a revenue transfer to cover it on the financial side. It is a \$600,000 reduction to the College's available revenue.

Regent Barceló stated beginning July 30, 2014, the College is bringing 300 Latina and Indigenous women to the El Rito Campus for the MALCS Institute. There will be some phenomenal cultural events happening on campus during this event and Regent Garcia will be giving welcoming remarks for the opening session.

Regent Garcia congratulated Kevin Powers for being on the Funding Formula Committee which gives the College a representative. Regent Powers stated there is an alternate as well, which is a good situation for the College in the event Regent Powers cannot make it to a meeting, Regent Branch is a designated alternate and in Regent Powers absence he can vote and take part in the meetings. The College is fortunate to have this seat on the Committee. Regent Powers is also a member of the Technical Sub-Committee. Regent Powers stated the Subcommittee is working on the detail of the Funding Formula. Everyone pretty much agrees on the general concepts, but it is the detail that will hang the Committee up. Regent Powers looks forward to having information coming forward from the College regarding dual credit funding.

Regent Martinez asked for detail on the Committee Regent Powers and Regent Branch are on. Regent Powers stated the Committee is made up of Regents, Administrators, DFA, and LFC, so there is a broad base of constituencies represented on the Committee. The Committee has been charged with bringing forward a framework for a new Funding Formula for higher education. The charge is to have it ready by mid-September so going into the pre-session Legislative Committee work; it can be discussed and hopefully introduced into the legislative process in January and adopted hopefully in a similar form. The idea is to introduce more performance based funding. The performance metrics is the key right now, the discussion is what will the metrics be and how much of the formula will be subject to the metrics. The College has an opportunity to shape the way this formula works needs to provide input on the items the College finds important. The College needs to be actively involved in the input to this committee and receiving the kinds of measures that would be beneficial to the College.

IV. APPROVAL OF MINUTES

Regent Herrera moved for approval of the May 22, 2014 minutes as presented. Motion passed unanimously.

Regent Garcia stated would like to have gone back to the first student who spoke. Regent Herrera stated the student had some valid things to say and she would have liked his statement to be put on Old Business. He was discussing the billing and how it was difficult for him to understand and if the College could fix it so it would be easier for him to understand the billing. This would make it easier for him to get financing. Regent Garcia would like this addressed in the Finance Meeting. The student also stated something about the Lab Equipment and Regent Garcia would like this addressed as well.

V. EXECUTIVE SESSION

Regent Herrera moved that the Board of Regents enter into Executive Session pursuant to Section 10-15-1H(2)(7) and (5) of the Open Meetings Act to discuss pending disciplinary action, investigation and pending litigations. Regent Garcia requested a Roll Call Vote: All Board of Regents were in Agreement.

The Board of Regents entered into Executive Session at 10:17AM.

Regent Herrera motioned for the Board of Regents to return from Executive Session and no action was taken. The Board of Regents returned from Executive Session at 10:26AM.

VI. POSSIBLE ACTION ON EXECUTIVE SESSION

No action was needed.

VII. PUBLIC INPUT

Mr. Jake Arnold asked forbearance from the Board of Regents and stated that there is an item on the Agenda to be discussed later on and he requested that he speak to that item. There are some related issues involving the College that directly relate to that item and it is difficult to address the item until the discussion of the Board of Regents to see what they are going to do and if there is some modification - Freedom of Expression and Dissent. Mr. Arnold asked the Board of Regent to grant him the courtesy to speak to it after that point. Regent Garcia notified Mr. Arnold he could not do so. Mr. Arnold stated it makes it difficult to respond. Regent Branch stated the Board of Regents Meeting is not a Town Hall meeting. Mr. Arnold stated he does not think it is a Town Hall Meeting but it relates to an item that the Board of Regents has not discussed yet.

Regent Martinez asked if this could be done in the form of a Motion to allow Mr. Arnold to speak after this specific topic. Regent Branch stated Regent Martinez could make a motion.

Regent Martinez moved to allow Mr. Arnold to speak after the topic regarding Freed of Expression and Dissent.

Regent Powers asked Mr. Arnold if he would like to provide input to the Board of Regents on the one item. Mr. Arnold stated this is correct but he has realized when the Board of Regents deliberates this item, they may make some substantial changes which would make his comments moot.

Regent Branch stated that the procedures the Board of Regents have is something that should be followed. Regent Branch respects Regent Martinez motion and believes the Board of Regents should vote on it but he does not believe the Board of Regents should vary from procedures from a meeting to meeting basis. If there is a justification for doing it, then the Board of Regents comes forward and changes the way the meetings are conducted. To amend it at this point deviates from the policies. Regent Branch believes Mr. Arnold is articulate enough and understands it enough that he will be able to explain to the Board of Regents what he likes and does not like. To make it a participatory, the meeting is then turned into a Town Hall Meeting which is not the purpose of this Board of Regents.

Regent Herrera stated on the Agenda it says approval of but on the detail it says informational. Regent Herrera requested clarification. Mr. Serna stated it is for approval.

Regent Garcia stated there is a motion on the floor and asked if there was a second. Regent Branch stated there is no need for a second according to procedures. **Regent Martinez was in favor of the Motion, Regents Martinez, Branch and Powers were against the Motion.** Regent Garcia asked Mr. Arnold to present.

Mr. Arnold stated the policy relates to a press release issued by the Administration a few weeks ago regarding Inspection of Public Records Act. This has to do with flow of information, back in forth, in various ways. Mr. Arnold stated to the Freedom of Expression and Dissent it is absolutely constitutionally vague, it is going to cause the College problems in the future if the College enforces a policy like this with any disciplinary action against Students, Faculty or Staff. It will not pass constitutional muster and since Mr. Arnold is limited to three minutes he will not go through it point by point. Mr. Arnold thinks the College is asking for trouble, asking for lawsuits, asking for tort claims with this kind of policy. Mr. Arnold has experience with this and as a student you are a public institution and like any other public institution, you have to afford certain constitutional procedures, including due process. This simply does not meet constitutional muster and Mr. Arnold wanted to mention it to the Board of Regents. Mr. Arnold hopes the Board of Regents would reject this policy or substantially rewrite it. Mr. Arnold stated as a public institution that even though it is a College, there are also areas in the campus in Espanola and El Rito which allow dissent and demonstration by people who are not students, faculty or staff. This might not be the case for other institutions such as high schools.

Mr. Arnold stated the press release that was issues by Mr. Serna and sent out to several different news media outlets saying the College was having difficulty responding to the IPRA requests and they were going to be referred to the attorney. Mr. Arnold stated he handles IPRA requests for a different unit of government here in the State and that the College is asking for trouble with this because the College does not really have the option to say it is taking us a lot of time, it is taking us a lot of effort or money, the College has to respond, the College has to do it. Any individual IPRA request could be overly burdensome but in aggregate they are not overly burdensome, the College has to respond. Mr. Arnold reminded the Board of Regents an IPRA lawsuit if the College does not respond is not a tort, therefore the Colleges insurance may not cover. It is not a tort claim and the College may be getting a different legal situation and the money the College pays out may not be covered by insurance.

Mr. Arnold stated the College and Board of Regents is just asking for trouble with this IPRA requests, the College opens itself up to real litigation potentials and Mr. Arnold thinks the Board of Regents has problems with the Dissent Policy. Mr. Arnold closed by saying he is reminded of a passage from the Old Testament of the Bible "he that troubled his own house shall inherit the wind and the fool shall be servant to the wiser." Mr. Arnold stated he believes the College is going to inherit the wind with these policies.

VIII. STUDENT SENATE PRESIDENT REPORT

None

IX. FACULTY REPORT

None

X. STAFF REPORTS

A. Provost and Vice President Report by Dr. Pedro Martinez

1. Enrollment Management Report

Dr. Martinez stated Kathleen Sena, Registrar has been working hard with her staff. The College has had a number of phoneathons to make sure students register on time. In the future, the College is trying to come up with a plan so 50% of the students are registered prior to exiting in May, 25% during the summer months and the other 25% are usually those who try to procrastinate. Mr. Martinez had an experience when he was making a phone call when he spoke to a student. Mr. Martinez informed the student he has not registered and the student asked when the last day to register was. Mr. Martinez told the student it was yesterday, and the student told him it was not the last day. The student decided that was the date he was going to register. The College needs to work with students and understand that it is very difficult

for the College to predict courses being offered, courses that are closed, and being able to offer those courses that student needs until the College has a better handle on how many students will register and what are the courses that they need. This provides us with an opportunity to provide that type of service ahead of time. This is a goal the College has in mind and a goal Dr. Martinez will work very hard for. Part of this also depends on the type of assistance the College gets from Faculty in terms of being able to provide the advisement and encourage our students to register on time.

Kathleen Sena, Registrar stated she has been asked to present a look at the actual numbers that the College is dealing with at this point in time. Ms. Sena provided and reviewed the fall 2014 Enrollment Update (attached). Ms. Sena stated the College is doing everything possible to recruit and get students back. The College has reached out to all groups of students twice and the College is reaching out to those who have not returned calls. President Barceló asked for data regarding the outcome of the calling campaign and if there was data available. Ms. Sena stated there was increased activity the first week, but has not seen it come through the other two weeks. The College did expect to see a bigger spike in Enrollment based on what individuals told the College. There has not been a spike as the College hoped to. There was a spike in registrations for last week based on the two new student orientation programs.

Regent Herrera stated the College is doing a lot of work on the dual credit. Regent Herrera asked what the school districts are doing regarding dual credit. Ms. Sena stated she believes the work Tony Gallegos and Frank Orona are doing the school districts as they have had to take on some of the additional responsibilities, have been well received from the counselors and from the high schools. Tony Gallegos spoke with the new principal at Espanola High School and he would like a strong relationship with the College. He has committed to office space for the College and they have asked the College to have resources available to them while they are doing pre-registration. Ms. Sena stated other school districts have been very responsive with this. The College is working with Penasco High School to bring 50 of their students to campus this fall. The College is looking at the course schedule to be able to give them 6 hours of instruction a day. President Barceló stated the Penasco program is unique is that the goal is to have each of their high school students earn an AA Degree by the time they graduate as high school students. This is a new partnership the College has been working on.

Mr. Serna stated the College is trying to use online learning a little more broadly and expanding it to dual credit students. There are a lot of schools that wish to be on campus like Santa Fe Indian School and Penasco Schools. For those schools served outside a radius that they cannot drive every single day to bring their students, the College is hoping to try and offer courses via distance learning so that all of these students can take these courses at once. Logistically, the College needs to figure out if it works for the high schools. This will be more efficient for the College because the College can offer the course to them via distance learning and offer it to students at the College face to face. The College would anticipate the courses would go through the quality matters rubric so the College is sure the students are prepared for a hybrid instructional delivery.

Dr. Martinez stated every student in dual credit, aside from the financial issues, becomes a potential student for the College. Dr. Martinez stated the idea is if they have the first two years of college, they will move on to our Baccalaureate Degree. What the College is seeing is an increase of students opting for the four year degree rather than the two year degree.

Regent Branch asked if anything has progressed with Mesa Vista as they were transporting their students to Taos. Ms. Sena stated the College is in discussions with them for the fall semester to determine what opportunities they would like to make available to their students. At this time there is not anything concrete with Mesa Vista but it is a working plan.

Regent Martinez asked if the College is doing anything with Chama Valley Schools. In the past, the College had dual credit in vocational trades in welding. Ms. Sena stated the College is still offering a program and the College still has them on the books, there is not a direct coordinator with those but within the academic and the faculty here to coordinate with them, and the College is still maintaining those opportunities.

Dr. Martinez asked Ms. Sena to discuss the challenges for students who do not complete the FAFSA. Ms. Sena stated the challenges become resources available for students, particularly in the area of work study. Work study money may no longer be available because the College has limited number of opportunities for the students and if the students do not complete their FAFSA, these types of resources are not available to them. Ms. Sena stated that based on the population the College currently has, from the Financial Aid perspective, the students and the Financial Aid Office have been in constant contact. It is just students are dragging their feet, they know what they need to have and it is communicated to them. Opportunities they might have been eligible for will no longer be available.

Ms. Sena stated for continuing student in the upcoming year in working with Academic Advising to encourage our students to get them registered before they leave for winter and summer break. There are a number of initiatives taking place.

2. AQIP Report

Carmella Sanchez, Director of Institutional Research presented the AQIP Update (attached). The Strategy Forum will take place September 24-26, 2014 in St. Charles, Illinois. The College is working on the following AQIP Action Projects:

1. Defining and developing comprehensive first-year retention plan
2. Implementing Assessment improvements
3. Planning and development of Auxiliary Services

Regent Branch asked how the action plans were determined. Ms. Sanchez stated the President's Cabinet had a brainstorming exercise where there was a lot of discussion about things going on, things that needed to be addressed. The College looked at the recommendations that came back from the systems portfolio and the action project on the first year retention and the action project on assessment were actually old action projects that were not ready to be retired, that needed a lot more attention in terms of data gathering and the planning and development of auxiliary services is something that rose to the top in that brainstorming exercise. The President's Cabinet consists of Directors, Coordinators, Deans, and Faculty Representation. The auxiliary services was in anticipation of the dorms, what kinds of things does the College need to be thinking of what services the College will have to provide for resident students when it happens.

President Barceló stated the College was really dinged on the lack of the College's assessment. The College's assessment was not sophisticated enough by the accredited organization. Dr. Martinez stated assessment is one of the most difficult things for the accreditation process for any organization because it has been the shift for most of the six accreditation agencies across the nation. The College happens to be in the Higher Learning Commission in Chicago, although the meeting is in St. Charles. This is also an opportunity for the College to meet other institutions and exchange ideas and learn from one another.

Reaffirmation of Accreditation will take place in 2015-16. During this checkup is when the College will receive reaffirmation of accreditation. The College will need to make a decision of which pathway they would like to go with (attached).

President Barceló stated all the four year schools are moving towards pathways and AQIP is focusing on two year institutions.

Regent Branch stated as such time as a decision needs to be made, this needs to be a Board of Regents vote as far as which pathway the College will go with. Dr. Martinez stated the faculty will also need to be included in the process.

3. Approval of Change of College of Nursing & Health Sciences Course fees

Dr. Martinez introduced Theresa Lopez who took the place of Ellen Trabka's for the presentation. Ms. Lopez stated the Associate Degree of Nursing program is requesting a \$12.25 increase to the student fees for standardized testing. This fee will begin for the Level 1 Cohort entering in 2014, the graduating class of 2015 will continue on with the previous fee. Ms. Lopez stated Kaplan Standardized Testing is integrated throughout the program and throughout the entire nursing program. All of the questions are in the same format as the board licensure testing and it has proved to be very successful. There is a detailed plan and the College has seen an increase in the board pass rates using this plan. There is a very focused use of it in the very last semester where the College does multiple testing, having students meeting certain benchmarks that will indicate success on licensure. This year there was a graduating class of 17, students have taken boards and 7 have passed so far. Dr. Martinez asked how this is connected to the accreditation process. Ms. Lopez stated all schools of nursing need to have a three year 80% board pass rate in order to qualify for an accreditation site visit so it is critical. The Board of Nursing has received a corrective action plan from the College as they wanted to see what the College was doing to increase board pass rates. They were very pleased with the Kaplan integrated in the curriculum.

Regent Garcia stated she had family in the hospital and emergency room and one of the College's nurses was there and he was awesome and Regent Garcia thanked the College of Nursing.

Regent Powers moved to approve the course fee of \$12.25 for standardized testing. Motion passed unanimously.

B. Vice President for Finance & Administration by Domingo Sanchez

1. Approval of Fiscal Watch Report

Domingo Sanchez, Vice President for Finance and Administration reviewed the Fiscal Watch Reports (attached) with the Board of Regents. Mr. Sanchez stated the May and June Fiscal Watch Reports are included in the Board's Packet. Mr. Sanchez stated the College is required to have the Fiscal Watch Reports approved by the Board of Regents on a quarterly basis and then a cover letter is submitted to the Higher Education Department (HED). Mr. Sanchez requested approval from the Board of Regents for the quarter ending June 30, 2014. Mr. Sanchez briefly reviewed the Fiscal Watch Reports as they were reviewed in detail in the Audit/Finance/Facilities Committee Meeting. Regent Garcia stated since the finance report was reviewed and submitted by the Audit/Finance/Facilities Committee to move to approval to consent Agenda, unless the Board of Regents had questions, Mr. Sanchez should proceed. Regent Powers stated for the benefit of Regent Martinez, if he has any specific questions on any of the documents, they should be addressed since he was not able to attend the meeting. Regent Martinez requested Regent Powers give Regent Martinez insight and asked what Regent Powers basically thought of the overall budget.

Regent Powers stated his insight is that the College staff has done a very good job of maneuvering through some difficult funding challenges and if the Board of Regents looks at where the year ended (June 30, 2014), the College made some significant progress to get to a point where the College is moving toward a positive fund balance. The College started the year considerably under water and the College is very close to the surface. Regent Powers stated it is important to point out that the Board of Regents is getting the financial statements within the month after the close of the previous month. There have not been any significant restatements of previous months, as long as Regent Powers has been on the Board of Regents. Regent Powers is very comfortable with the numbers being provided and the progress the College is making which cannot be done overnight. The College must take the time to do it in a way that it has minimal impact on the College. Regent Powers is very satisfied with where the College is. Finishing 2014 is a good thing, moving into 2015 there are still some uncharted waters; the College has some interesting currents in the water that the College needs to work with. Regent Powers stated Ms. Sena has indicated that they are working hard on them. The College must continue to be very diligent, the Board of Regents needs to stay on top of this month to month and follow the advice from the financial

staff which is doing a tremendous job and Regent Powers commends the staff for staying on top of the financial reporting. Regent Powers has been in contact with HED staff and DFA staff and Regent Powers has been asked a number of times by both of what he thinks and he has no hesitation in telling them he believes the Board of Regents is on top of the finances and they are getting accurate and timely reporting.

Regent Branch asked what the effects of graduation are going to have as far as the Funding Formula for the next year. Regent Branch asked if the College has analyzed this to see where the College is going as far as advancing or any of the funding in the area of certificates and so on. Mr. Serna stated it is not difficult to do it based on the methodology used in the prior year. The difficulty is that those values change every single year, not only on the HED side but on the LFC recommendation. By values, Mr. Serna means the weight that is placed on each degree varies significantly from year to year on the HED side and the LFC recommendation varies even further from the HED's recommendation. Trying to do projections on what the College's graduation rates would yield in terms of return to funding is difficult to do, at least to get close to either what the HED or LFC is going to look like. Ms. Serna stated this is one of the discussions the College had with Secretary Garcia because the lack of predictability is creating a lot of angst among institutions and it is his commitment to work on only one element of the funding formula each year. This year, Secretary Garcia has not identified which element he would be working on. Mr. Serna stated if he guessed, he believes it would be on the "at risk", meaning how much of the budget is going to be placed at risk for redistribution. If this is the case, the College can assume that the values that HED will recommend on the per award will stay the same as last year. Although there is no guarantee that the values proposed by LFC, which is oftentimes the final recommendation, what they will recommend.

Regent Powers stated the Steering Committee that is looking at this and most of it would not take effect until the following year. One of the things the Steering Committee is trying to do is get recommendations made by September so the Steering Committee can have a meaningful discussion with LFC and they are not stuck with taking what they might want to give. Carmella Sanchez is on the Technical Committee looking at the numbers and they are about ready to start building spreadsheets, so the Steering Committee can look at what kind of impact it will have if this provision is changed. Regent Powers stated there should be information that can be used to determine how some of these changes might impact, but it is going to be another 45 days off until it is seen.

Regent Branch asked how this compares (certificates and so on) to last year, including last December to the previous year. Dr. Martinez stated this is quite relevant because in order to address the legislative priorities, retention and graduation is one of those. They also include at risk students, STEM and in addition, three more, remediation, retention improvement and credits to degree, meaning how much we can reduce credits in order for students to graduate. Dr. Martinez stated just giving the Board of Regents a snapshot between 2007-2014 and what the College is seeing is there is a reduction in the number of certificates as well as the number of Associate Degrees. However, in terms of the Bachelor's Degree, the College has seen an increase. There are a number of other factors that are important, the period in which the increase of tuition occurred and the number of students who opted to go other institutions because they probably got a lower rate with the undergrad. However, the College is seeing these students are coming back in order to finish their Bachelor's Degree. What the College needs to do it to simply look at how the College addresses the issue of workforce, whether or not the College's Associate Degrees and Certificates are relevant based on the trends in our workforce. Part of this is the College is looking at the possibility of utilizing the Health Sciences as a way to increase the College's students by creating two other degrees that will be addressing Health Management and one other initiative in terms of Geriatric Nursing, basically because the population in New Mexico is aging.

Dr. Martinez stated the College needs to revisit the way it offers Associate Degrees and to what extent the College is able to retrofit them so that they are aligned with the economic development of the state. Is the College offering the same type of degree it offered 20 years ago and to what extent is the College offering students the opportunity to go into the labor force and get a good salary in terms of what they are doing? Dr. Martinez stated this is another initiative the College needs to do.

President Barceló stated she believes Regent Branch would like a goal. If the College has a 16% graduation rate, maybe it makes sense for the College to achieve a goal of 20%, an incremental kind of a goal to start measuring in addition to all the items Dr. Martinez has stated. Regent Branch stated he was looking for a shorter period because from 2007-2014, the College has had a decrease in the number of students and it has been substantial. Regent Branch was thinking of the time over the last couple of years. Dr. Martinez stated Mr. Serna was trying to address this in the sense you cannot predict, the prediction is based on the number of students that you get in order to look at percentages. It is possible that one year the College graduates less students, but the College also has to look at what the total enrollment was in order to provide the Board of Regents with a better picture. Regent Garcia would like this on next month's Agenda.

Regent Herrera asked Mr. Sanchez to review page 40 of the Fiscal Watch Reports (yellow page). Regent Herrera stated this page is very informative because it provides for the Budget Adjustment Reports (BARs) that the Board of Regents has been acting on every month in comparison to the original budget. Regent Herrera stated under the Ending Fund Balance, the College estimated that it would be \$500,000 in the positive and the College ended up with \$250,000 in the negative. Regent Herrera asked Mr. Sanchez to explain this part of the report. Mr. Sanchez stated this is the budget and not an estimate. Mr. Sanchez spoke about this in the past and how the College is required to use the fund balances that would carry forward in the budget process (first column) and Mr. Sanchez has been talking about this number and how it will clear out of the pipeline this next year. The College is following the format and the number will be getting smaller and smaller to where it really should be. It is also related to, when building the operating budget, how the College does not just look at the numbers that the College is required to bring forward on the operating budget. The College looks at what the fund balance is fund by fund and the College only budgets what it believes it has available and if there is not money available, which the College did not have this year, the College started almost \$1M in the hole before it started building the budget. This column reflects all the BARs the College has done. In the third column, Mr. Sanchez looks to see how closely they are matching and if they are better aligned. This is what the College is trying to do, tightening up the operating budget but also not cut the budget back to a point where the College is overspending. The big issue on the College's previous budget is federal grants; this is a reflection of all funds, not just unrestricted.

Regent Martinez stated on page 42 there is a listing for Sostenga and Faculty Housing and there is a big difference in Sostenga and a little difference on Faculty Housing and he asked that Mr. Sanchez elaborate on the numbers. Mr. Sanchez stated for Sostenga the revenue went down from \$37,000 to \$28,000 but what the College looks at is the revenues and the expenses associated with it. Historically, Sostenga, in terms of the revenue does not tell the whole story. This is the same with some of the other auxiliary activities that the College has closed down. If you just see the revenue, it is what it is but if you don't look at the expenditures, you miss part of the picture. On the issue of Faculty Housing it went down a little. The College has not had all these houses filled this year for different reasons; part of it was transition in terms of not having someone in El Rito in case someone came by to see if they could rent the house. Part of it was the College gave quite a few notices to people who had not paid for quite a while and gave them a date they needed to pay by or the College would have to ask them to move. There are a number of factors that affected housing. Another issue that affected it this year as opposed to last year, the College now has a State Police on site and the College is not charging for this rental.

Regent Herrera moved for approval of the Fiscal Watch Report as presented for the period of May, 2014 and June, 2014. Motion passed unanimously.

2. Approval of Budget Adjustment Requests (BARs)

Mr. Sanchez reviewed the BARs with the Board of Regents which had been reviewed in detail in the Audit/Finance/Facilities Committee Meeting. The package includes 17 BARs for the year ending June 30, 2014. There are a couple where the totals are being checked on, which might be a formula issue in the database report itself. Mr. Sanchez is working with his department on this correction.

Regent Garcia asked if Mr. Sanchez had a chance to look at the question Regent Garcia had asked during the Audit/Finance/Facilities Committee (page 46, 1 of 1 on the BARs); there was an increase of \$1,400. Mr. Sanchez stated he has not had the opportunity to look at the report and believes it was an issue of the report. Mr. Sanchez will get an answer for the Board of Regents.

Regent Powers asked if this is the end of the BARs for 2014 or if there will be additional BARs. Henrietta Trujillo stated the College is doing cleanup for FY14 so there may be some additional BARs.

Mr. Sanchez stated another issue he would like to mention to the Board of Regents is HED has not responded to the College, even regarding the BAR submitted with the budget submission. The College has had two major BARs that it has submitted to HED that the College has not heard back on. If the College gets no approvals, the College's spending is so much below what it had originally been approved for, it will be a hit and miss whether or not the College over expends in a particular category or function.

Regent Branch asked about procedures and he is a stickler for persistence. A lot of times the College is at the mercy of HED or DFA and he would like to know if the College could establish a procedure where the College has a regularly scheduled request that is done so the College has some kind of tracking to make sure they are aware the College knows where it is at and to find out if the College could get a response. A lot of times it will sit until the very last minute and the College does not know where it stands. This way the College knows at the end of every month there is a request being sent out for information? Mr. Sanchez stated the College has talked about this and the College calls when they are asked for a status. Usually, the College is waiting for something to happen because the College finds out that there is no action. Mr. Sanchez stated historically there has been a meeting of business departments for Higher Education and Mr. Sanchez is going to raise it on that end to formalize the protocol, action or letter is. Regent Branch stated he agrees a joint effort would be more effective.

Regent Herrera stated on page 54 it is an increase and asked if the math on it (\$480,000 revenue and \$392,000 expense) was correct. Mr. Sanchez stated the \$392,000 is almost all of the transfer. Mr. Sanchez stated the business office will look at the backup documents for this and report back to the Board of Regents.

Regent Garcia asked if the Board of Regents should hold those BARs that have questions and have not received answers for and approve all the additional BARs. Mr. Sanchez stated he would prefer they all be approved because then they are not approved by the Board and the College can answer what they are for the meeting. If the Board of Regents would like to hold them they could be presented at the next Board of Regents Meeting.

Regent Garcia stated it is only \$1,400 for the one she has a question on but Regent Herrera's is a bigger number. Mr. Sanchez stated this one is only a few thousand dollars. Mr. Sanchez asked if the Business Office could get the Board of Regents an answer before the meeting is over. Regent Powers stated this would be good until an answer is received and would like to get this resolved. Regent Garcia stated she is not comfortable voting on something she is not comfortable with.

Mr. Sanchez stated on the BARs the College would like to withhold the two in question. Mr. Sanchez is going to have staff work on them because one combines a maintenance bar and a bar increase. This is the item Regent Herrera mentioned. The other item, the revenue is higher than the expense on the system so what was being done was a balance of the expenditure in the President's Expenditure in the President's Discretionary Fund. Mr. Sanchez stated this could wait until there is more backup.

Regent Powers moved to approve all the BARs with the exception of the two mentioned by Vice President Sanchez. Motion passed.

3. Capital Projects Five Year Plan by Domingo Sanchez

Mr. Sanchez reviewed the Capital Projects Plan (FY15 2014-2015) (attached) which is required to be submitted to HED each year. At the Audit/Finance/Facilities Committee all items were reviewed and discussed formally the process the College has gone through historically and discussed expanding or formalizing it a little more compared to how it was done in the last couple of years. Mr. Sanchez stated if the College does not get approval of this plan by the Board of Regents and then through HED, then the College is not allowed consideration in any of the requests during the legislative process. The College will be presenting this in August to the Capital Outlay Committee and the Committee which is made up of members from the Executive Capital Outlay Bureau in DFA, members of the LFC, Staff of HED and volunteers. It is vetted through this process and if the College does not include these in the Capital Outlay Plan, then these items cannot be asked for. The three priorities for this year had to do with infrastructure which will not be voted on until November; housing was a priority and renovation of the Montoya Administration Building. Mr. Sanchez reviewed the list of projects in the Capital Projects Plan (attached). Mr. Sanchez stated El Rito is included in the Infrastructure Bond in November.

Regent Garcia requested on page 70 that Mr. Sanchez place an Aquatic Center on the Athletic Facility. Mr. Garcia stated she realizes this is a wish list and would like it added.

President Barceló asked Mr. Sanchez to speak about what is being done at the JCI Building. Mr. Sanchez stated because of the requirements for accreditation of the Business Program, the College is moving the Business College to the JCI Building. The concerns about the accreditation is the College needs to put its money where its mouth is in terms of it is a College or not, does it have ample lab space, classroom space, office space and of course faculty and all other things that is measured. The issue of commitment of the budget and the space are major components. This is also one of the busiest College activities on campus. The College is also renovating the Barbering and Cosmetology Programs and giving them a face lift. These are also some popular programs with those involved. The College is moving Motor Pool to the Automotive Program Building (a portion) and the College is going to move the Facilities Department so the College can make classroom space for the Arts Programs. The College is still preserving a section of the Automotive Program Building if there is an interest in the welding, electrical or plumbing activities. Dr. Martinez stated the College of Business is in need of an identity in terms of real estate and the academic core should be always what the College does in terms of space and the rest is marginal. The College has to spruce up and rethink the way space is distributed so that it makes sense related to the academic core of the College. The College does not have to spend a certain amount of money in terms of being able to identify the space and all the other equipment that goes with the majors.

Regent Powers moved for approval of the Capital Projects Plan with addition of the Aquatic Center. Motion passed unanimously.

4. Approval of Disposition of College Property

Mr. Sanchez reviewed the letter from General Services Department who has right of first refusal of any types of property the College would like to dispose of. The College has a number of beds that the College would like to dispose of and there is someone interested in them. The College also has to notify the State Auditor that they will be disposing of the beds as well. General Services has indicated they do not have interest in the beds. The reason for the disposal of these beds is the College purchased new ones.

Regent Branch moved for approval of disposal of Disposition of College Property. Motion passed unanimously.

5. Residence Hall Update

Mr. Sanchez stated the College went through the process in terms of getting HED approval for the housing for the College. HED gave the College approval for financing and the project. The College was meeting closely with NMFA who needed to approve it at the Credit Committee and then take it to their full Board for approval. The College got

approval of the Credit Committee. Before going to NMFA's full Board, the College had a meeting with the Board of Finance and they chose not to act on it and there was no action on the item (it was not a no or a yes). The College still has some other things it is exploring to see whether or not it is still viable (public private partnership or private entity).

Regent Powers stated he would like to suggest that the Finance/Audit/Facilities Committee take the Residence Hall up and continue to look at other options and over the next few weeks, work with staff and outside consultants and come back to the Board of Regents about what is available to move this forward. Regent Powers stated if the College could find an option that would work that would need to be acted on quickly, Regent Powers would suggest that he would get in touch with the Chair and set up a meeting to talk about it. Regent Branch stated the Board of Regents should assume at the next meeting of the Board of Regents, the Committee will come back with some action of the Board of Regents or recommendation.

C. Vice President for Advancement Report by Ricky Serna

1. Legislative Affairs – 2015 Session

Ricky Serna, Vice President for Institutional advancement provided the list a list of Legislative priorities for the year and the Board of Regents has an opportunity to give the College any feedback or any change they would like. Mr. Sena stated during the 2014 CUP Retreat the comprehensive institutions agreed to collaborate on a couple of legislative priorities. The first one being increase for Athletics, last year the College submitted an increase of \$60,000 and the comprehensive institutions came together to do this as well. For some reason, the College was left out of that discussion and left out of the legislation. The College was able to work at last minute Senate Bill Amendment into the House Bill Substitution for the increase of \$60,000. This year, the College is going to join the comprehensive institutions again for an increase in Athletic funding by approximately \$100,000. The College is also going to join efforts for legislation for instructional infrastructure. Each institution may use their funding as they deem necessary and that can rate from classroom equipment, lab equipment or IT upgrades. One of the things the College will be pushing for in the mix of all of these shared legislative priorities is equal distribution of the funding. There is oftentimes this notion that the smaller institution should receive the smaller pie of the funding but if all off the institutions are going to all go in and work and endorse legislation that benefits all institutions, then the College is entitled to equal distribution. This is especially true because if you look at key legislators within the Senate, Finance and House appropriations, the College looks at senior legislators that represent Rio Arriba County specifically like Representative Salazar. Mr. Sena stated the College will also be seeking some parody for the expenditures associated with Dual Credit for approximately \$175,000 and this to assist in the \$600,000 transfer in revenue discussed. This year, there will be a GO Bond Election in November but during the session, the College is going to be working on adding \$2M to the Severance Tax Bond Bill. In the past Senator Sisneros has authored that Bill so the College will be working with Senator Sisneros to make sure any changes the College needs will be communicated early. The College has some RPSP funding that it would like to retain, one being the Veteran's Center which is \$130,000, the Nursing Enhancement Fund which is \$250,000 and we have funding for a partnership with an organization out of Los Alamos that works with Middle School Students in exposing them to leadership activities and hands on activities in specific fields. Dr. Martinez is taking the lead on working with the Deans and Academic Chairs to identify any additional RPSPs that the Board of Regents may consider and approve. Las year, the College's RPSPs were brought to the Board of Regents for approval as required by the HED process before they are sent there for review and vetting. The College is going to try and do this no later than August so that the College can have those sent over by September because the deadline for HED is October 1, 2014. Mr. Serna stated the templates for the RPSPs are set by the HED so they will be sent to the Board of Regents in that format. Regent Garcia stated the Board of Regents has not had an email of the list of the RPSPs. Mr. Serna stated they are probably in the very early development stages so the Deans and Academic Chairs are going to be charged to do so.

2. Approval of Policies 2240 and 2220 and
3. Policy Review: Smoke-free campus

Mr. Serna stated there are three policies in the packet (2240 and 2220) and Mr. Serna stated the Board of Regents can Motion on them one at a time if they would like. Mr. Serna stated the Colleges policy for policy for adoption requires that a committee that is comprised of representation from Faculty, Human Resources, Diversity and Equity and various other sectors throughout the College, including staff. The Policy Review Committee meets to develop policies; they work with content area experts within the institution or outside if necessary. They develop language and then the policies must be sent out to the campus community for a 30 day vetting process. In May, the College opened the vetting process and it ended in June so it has been at least a month that the vetting process has ended for the first two policies (2220 and 2240). The College received a handful of feedback on the 2220 Policy, Freedom of Expression and Dissent and Mr. Serna stated some changes were made. On the 2220 Policy there were not very significant changes made but there were on the 2240. On the 2240 changes were made to define some terms at the request of some of the feedback. Beginning on page 81 of the packet,

1. Line 17, the College has defined terms including unethical conduct
2. Line 22 and 22, the College has added "Conduct which compromises the College's public and private resources, including partnerships."
3. Line 23, the College has expanded with the definition of unethical conduct.
4. Line 33, the term bullying has been defined.

The feedback included whether or not the College was going to be able to expand on some of those terms that were considered loose.

5. Page 79, the 2220 Policy, there were some concerns primarily whether or not the College would use the scheduling process to essentially vet which activities were or were not appropriate. On page 79, line 7; it indicates "Scheduling does not operate as a process for prior approval of speech activities based upon contact." The College has done some more research on policies vetted by legal counsels for those institutions that some of them require up to 72 hours depending on the institution, will require 24 hours for those in advance.
6. Page 83, of the Smoke-Free and Tobacco-Free Campus as an impetus for this Policy, in 2013 a Joint Memorial was signed by the New Mexico State Legislature requesting that all institutions adopt a policy, a smoke-free and tobacco free campus policy and that it be submitted to the Committee or the College submit justification as to why the College opted not to adhere to the Joint Memorial. The College has adopted a Smoke-Free and Tobacco-Free Campus and the College did receive some feedback. In response, the College has identified designated smoking areas on campus that would allow individuals to still smoke on campus in designated areas. Mr. Serna and Mr. Sanchez have identified three locations that will be identified with signage with designated smoking areas. The College wanted to be accommodating and wanted to be sure they are shaded seating areas. Some additional feedback included some of these behaviors being associated with behaviors like PTSD and other addictions.

Regent Garcia asked for clarification on page 83, line 35 as individuals cannot smoke in their vehicles. Regent Garcia has a problem with this as this is private property and whether they want to smoke or not is their prerogative. Regent Garcia does not believe the College should or does not have jurisdiction over this. Mr. Serna stated part of the policy is to also address the campus cleanup that is associated with it. That is only limited when individuals are on campus but if the Board of Regents would like to strike this section, the College will do so.

Mr. Serna stated on the positive side was some individuals who ride the RTD and they sent comments stating that the bus stop at the RTD is littered with cigarette butts. Part of the policy is to address the cleanliness of the campus.

Regent Powers asked how this compares to other higher education facilities in the State. Mr. Serna stated the Senate Joint Memorial asked institutions to look at UNMs policy as a model for their individual policies because they were the first institution in the State that adopted such a policy. The College pulled this policy from the University of New Mexico, meaning that it includes the same language including the designated smoking areas.

Regent Powers believes there is some value in being consistent throughout the State but he also recognizes that there may be some cultural differences from place to place throughout the state. As long as in general the College is being consistent, except minor exceptions for cultural differences he is supportive.

Dr. Martinez asked why the policy is called Smoke-Free and Tobacco-Free if it is allowed. Mr. Serna stated the policy was introduced as Smoke-Free and Tobacco-Free with no designated areas.

Regent Branch asked if UNM allows smoking in vehicles. Mr. Serna stated the language "no smoking in vehicles" is in UNM's policy. President Barceló stated the vehicle has more to do with rolling windows up to smoke. Regent Garcia stated it may be littering problem and this is the problem and it should be another issue. Regent Branch stated it may also be the hiding of the use of narcotics in a vehicle with closed windows. Mr. Serna stated some of the issue is also concern of where the cigarettes end up in a very dry climates and very dry weather conditions. Dr. Martinez stated a location like El Rito would have this problem.

Regent Martinez motioned that 2220 and 2240 and 2250 be tabled until they can be further reviewed. Regent Martinez would like to see some other responses from other Colleges and Universities. Regent Martinez agrees the smoking in the vehicles should be looked into. After hearing Mr. Arnold, Regent Martinez would like to look at them more in depth. Mr. Serna stated these policies were introduced to the Board of Regents over 2 1/2 months ago initially, they were introduced to the campus community for 30 days and sent to the Board of Regents over a week ago in final format. Unless there is something specific, the College would like to review, in terms of adequacy of time for having to review them, a few months is pretty sufficient.

Regent Powers asked Mr. Serna if there is any urgent need to get the policies in place. Mr. Serna stated the Smoke-Free and Tobacco-Free had a deadline of July 1, 2014 as indicated in the Joint Memorial. For this policy there is urgency. The other policies, although they are part of an overall process of renewing the process, the College believes there has been recent activity that would warrant some kind of sense of urgency behind their approval. Regent Powers stated if action was deferred it would be moving them at least 30 days.

Regent Branch stated this is a policy and it is not the bible and Regent Branch believes the majority of this is favorable and there are some questions on part of this. The recent disruption of the operation of Board of Regents itself and some activities on campus necessitates the College as how it does proceed and how it does behave. The College does not really have these policies in place and Regent Branch stated he prefers that any particular items within these policies be brought back and address those particular items and amend them. In the interim, Regent Branch hesitates to want to table the policies.

Regent Powers asked regarding Policies 2220 and 2240, if there was a template from which the College worked on those policies. Mr. Serna stated the College had a template which is UNM policy templates. The College makes revisions specifically on language that is unique to the College, eliminating references to other campuses or offices that do not exist but the templates of the College's legal counsel are being used from UNM. Regent Powers has heard concerns about not being constitutional, etc. Regent Branch asked if the College knows how long ago these policies were put into place. Mr. Serna stated he can determine this for the Board of Regents. The reason the College's legal counsel recommended the policies at UNM be used because they have their own legal department that was tasked with developing, updating and

reviewing their policies on an ongoing basis. Regent Powers stated unless they were adopted last month, they have probably been vetted and unless someone has problems with them for constitutionality most likely the College would have heard about it and there would have been some action filed or taken to challenge that validity. Mr. Serna stated the policy still exists at UNM and is active and enforceable.

Regent Powers asked who was on the committee for the policies. Mr. Serna stated the Policy Review Committee includes Andy Romero, Antoinette Jiron, Bernie Padilla, Carla Montoya, Evette Abeyta, Frank Orona, Ken Dvorak, Janelle Garcia and Sandy Krolick. The Committee does not just exist; there are also a faculty representative on the committee that was active through the last year. Approximately five or six months ago, the College sent a request to the Faculty Senate President for a replacement of that person because they are appointed. The College did not receive an appointment. The goal of the Committee is not to develop the policy, it is to modify from the template and send it out for vetting. The Committee presents the policy in a way that makes sense for the College and to make sure it does not contradict any other existing policies. All the College has done is modify the template and not creating policy. This is then sent out for the 30-day vetting.

Regent Garcia stated on the May 22, 2014 minutes, Mr. LeDoux had brought this up and asked a group of lawyers - First Amendment Lawyers and they had basically said good for the College for bringing this up. Mr. LeDoux stated there were a couple of problems with not being lack of definition which has been done. Mr. Serna stated the broad statement by that group was that at best the College could indicate that it is an aspirational policy that the College would hope to develop this level of decorum but they would not be enforceable. Regent Garcia stated it has been addressed and Mr. LeDoux did send it to another group of lawyers to look at it.

Regent Martinez amended his motion, 2220 and 2240 tabled with the exception of 2250 to strike the policy of smoking in vehicles and approve 2250. Board of Regents Member Martinez voted for the Motion, Board of Regents Members Herrera, Powers and Martinez voted against the Motion.

Regent Powers moved to adopt 2220, 22240 and 2250 as presented with no amendments. Regent Powers stated he has placed this motion because these policies have been advertised, they have been vetted, commented upon and there was a process and the Board of Regents needs to stick with the process. If there is something that made it through the process that is now being seen as needing to be addressed, the Board of Regents needs to address it with a process as opposed to trying to look at it at the last minute and make the amendment. To stay true to the process that is put into place the Board of Regents should approve them as presented and as vetted and as discussed and reviewed. If there is something in any of that needs to be changed, the process should take place again and to make sure what is being done does not have unintended consequences someplace else.

Regent Herrera asked on page 81, line 20 regarding reference to the Faculty and Staff Handbook and asked Mr. Serna to talk about the relationship between the two handbooks and this specific section. This is still a workbook regarding the handbooks and Regent Herrera wants to know if it will work with the policy. Mr. Serna stated the Faculty and Staff Handbooks are referenced because they already address that conduct, duties and responsibilities. They are unique to Faculty, Adjunct Faculty, Staff, etc. so rather than recreate, the College has referenced them instead of listing them on the policy so if they change within the faculty handbook, they automatically become changed as part of this policy and the reference. The staff handbook is a compilation of all policies relevant to being a staff or employee at the institution. Right now the staff handbook is treated like a separate policy when it should be a compilation of policies that are relevant to terms and conditions of employment at the College. The staff handbook will enumerate those roles, responsibilities and conduct as well. It will be a compilation of other policies that reference them. The faculty handbook is a policy and it is a policy is approved by the Board of Regents. When it is referenced in this policy, when changes take effect, that affects this sentence of the policy, they are automatically incorporated.

Regent Branch stated he was going to submit an amendment to the motion but in light of the logic explained on these individual issues, Regent Branch believes if the College received a recommendation from the legislature to do something and Regent Branch stated he will be coming back to truly make the College truly a smoke-free campus because he believes that is what was intended that the College should do. To try to alleviate it by saying we are going to do this is like someone saying they are going to quit but they are just not ready to do it yet and it will never happen. This means the College will be living with the lack of a smoke free campus forever and with that Regent Branch called for the Motion. Regent Powers stated he will support Regent Branch when he brings it back.

Board of Regent Member Martinez voted against the Motion, Board of Regents Powers, Herrera and Branch voted for the Motion.

The Board of Regents took a break at 12:40PM and reconvened at 1:03PM.

4. Approval of El Rito Alumni Association: El Portal de Aguila

Mr. James Romero presented the Board of Regents with a brief history of the El Rito Campus. The Alumni Association of the El Rito campuses goal is to help maintain a relationship with the El Rito Campus and keep things in existence in El Rito. Many of the graduates in El Rito have been very successful and Mr. Romero stated the education in El Rito has furthered his career as well. The Alumni Association has come up with an idea of having El Portal de Aguila which is a testament to people who went to school in El Rito and the Alumni Association has gone through efforts in raising money for this. In meeting with Mr. Serna, the Alumni Association wrote a letter stating what they would like to do is construct El Portal and use it as an incentive for the people who walk through the halls of El Rito so their generation and the generation that follows will see the accomplishments. Through the proposal the Alumni Association would like to have El Portal where the Campo Santo is located. The Alumni Association has already done some preliminary work and they believe the structure could be erected for \$25,000-\$30,000. There are contractors that are Alumni who have offered to construct and provide the structure. The Alumni Association would like to donate the structure to the College and the Alumni Association has a ways to go for the funding.

Mr. Serna stated he met with Mr. Romero, Leo Valdez and Maria Dolores Gonzales to discuss this proposal and design. At that time, they had explored opportunities on how the portal might ultimately exist and under what agreement with the institution. The New Mexico Normal School Alumni Association has been in existence since 1976 and they are their own 501(c) (3) not for profit organization with 575 active Alumni members. They are working through their foundation to secure the funding and what the College is proposing is that the College allow the Association the land space to construct the Portal and once it is complete, the Association would gift the Portal to the College's Foundation. The College would then be the owners of the Portal and responsible for its maintenance and upkeep.

Regent Garcia thanked Mr. Romero for the presentation and asked for the time frame for building the structure. Mr. Romero stated the funding must be received first.

President Barceló stated discussions about this project began two years ago and it would be a wonderful testimony to their many contributions as students in El Rito but also just in terms in contributions they are making. This is why the Academy is a topic of discussion and the College is pursuing this an extension of this for the future and it is going back of the El Rito Campus being a normal school and what it all means. As the College starts thinking about funding opportunities and exploring funding, this will be part of it.

Regent Martinez asked, being from El Rito and living next door and seeing the facility, if it would be feasible to create something inside Jaramillo hall instead of a new structure (old maintenance building). Regent Martinez asked why the College needs a new structure when there are buildings in El Rito that carry a lot of history. Regent Garcia stated it is not actual building. Regent Martinez stated perhaps they could use Jaramillo hall to get the atmosphere of what it was.

Mr. Romero stated the idea of the structure was to tie it with the memorial portrait that is there. It is something that stands alone and faces the entire campus. The Alumni Association would entertain any proposals.

Regent Branch stated there were several requests from families, especially to recognize families that have passed on who have participated or worked in El Rito. This idea that came from the Alumni Association is ideal. It is time for those people who contributed and there is no real place for them. Regent Branch is hoping the College makes this a project because the Alumni Association needs some direction as they do not have the expertise and the people to put this project together and run it because most of them are retired. Regent Branch suggested this be assumed in the Audit/Finance/Facilities Committee itself and make it a project of the College in conjunction with the Alumni Association and the College contribute something besides the land, not a big dollar amount. This has been discussed in the past and Regent Branch stated to see the Alumni Association bring 100% of the money forward, if the College could look to see how it could match the funds, help them in the final design, setup, etc. If it is coming back to the Foundation, it is coming back to the College; basically what it does it enhances Northern. Regent Branch suggested improving the project and he would like to see the Audit/Finance/Facilities Committee take it forward and make it a reality.

Regent Herrera thanked Mr. Romero for bringing the proposal forward. Regent Herrera stated there was a lot of work and attention given to the project overall and Regent Herrera applauds the Alumni Associations efforts. Regent Herrera would be in support of such an endeavor and would not have a problem with the Finance Committee looking at it and assisting with what degree it can. Regent Herrera stated there is something the College can do. Discussions can be held regarding the site and where it would be most feasible.

Regent Branch moved to approve the El Rito Alumni Association: El Portal de Aguila project and that it be brought forward through the Audit/Finance/Facilities Committee to fruition. Motion passed unanimously.

5. Dr. Arturo Madrid Collection Donation

Mr. Serna stated Present Barceló informed the Board of Regents of the intent of Dr. Arturo Madrid, a predominant Chicano scholar's intention in donating his collection to the College which would be kept and displayed in the Ben Lujan Library. On May 27, 2014 his library which consists of 900 books, 250 pamphlets, was shipped and received by the College. The donation was processed by the College's Foundation and the value is over \$17,000. The College is working with a donor who has funded the entire process including the shipment, appraisal, posting of signage, etc. to be sure everyone receives the acknowledgement letters and thank yous. The Foundation is working with the Library to be sure to have the collection up and running. The College is hoping there will be some funds left from the donor who assisted with the collection transfer to bring Dr. Madrid to Espanola for a dedication ceremony that would unveil the collection. At this point, this is an update and the College will formally let the Board of Regents know when the collection has been made available to the public in the Library. President Barceló stated she has known Dr. Madrid for over 30 years and he is from this area and is an established scholar. He is currently at Trinity University and President Barceló is looking forward to having a reception for him and hopes the Board of Regents can attend.

XII. COMMENTS FROM THE BOARD

A. Reports from BOR Committee Chairs

Regent Branch stated Risk Management would like to know where the College is and if it is on the radar. The College is susceptible with the properties the College has with the ditch running along in addition to where the College is on the flood plain zone. Regent Branch would like to know what happened when the Corp of Engineers came back and did the reevaluation when they built the new road and as to where the College is on the flood plain. If the College is looking to buy some additional land, it needs to be taken into consideration how the College is going to handle the properties. This is the reason the College went with SERPA in the location it is because it is not in the 100 year flood plain. This was and part of it exacerbates the problem is that in any new buildings the College looks at in addition to looking at the normal run

off, the College has to look at the liability of the ditches themselves. These ditches can exacerbate the problem above the 100 year flood plain. Regent Branch has been trying to find out for the last six or seven years whatever happened to the participation the College made as its contribution to the study that was done. There is no real focus in some of these areas. Regent Garcia stated it was done and the city has all the information on the flood plain. Regent Branch suggested the College get information on this because the College's look to expansion is to the Northeast and if that is what the College is looking at the College needs to see how it is going to affect future purchases.

Dr. Martinez stated as the College begins to expand programs and begins to use chemicals; the College must have a way to dispose of chemical materials and any other type of hazardous materials that are in labs. Dr. Martinez stated the Risk Management should be a more comprehensive that deals with some of those issues. Mr. Sanchez stated the College has bits and pieces of it in place. In the Automotive Department there was a company that came in and had a protocol. In the area Dr. Martinez is talking about, there is a company that comes in and disposes of those that are considered hazardous. The College also had training of staff by an individual who oversees HazMat in El Rito to let them know what they should and should not handle. The College does not have this position formalized in a staff position. Some of the risk, especially the insurance portion, has been placed on Facilities and Security and they are not specialized in those areas. As the College's financial position gets better, it can evolve into a position that is responsible for this. Regent Garcia asked if the materials from the Cafe are being dealt with. Mr. Sanchez will follow up with this and report back to the Board of Regents.

Regent Branch stated this is something the College needs to take a serious look at even if it is initial steps and just starting to identify to within particular areas, responsibilities of people, what is the risk within their particular area. It could be financial and it could be a lot of things identifying these. If the College is still in AQIP, this may be one of the areas the College could look at.

Regent Garcia would like Risk Management on the next Board of Regents Agenda.

Regent Herrera asked if the College is covered on flood insurance in the residential private homes. Regent Herrera stated one of the things that is bothersome is the fact that the acequias are being used as drainages and they need to be addressed because when you are on the lower end of the acequia there are areas for the water to go over because there is no way to let out the water on a five or six mile stretch. Mr. Sanchez stated if the College is successful in getting the Bond money in November's election, part of the money is for flood control at the College. This is probably a good time to look at it and ask the questions, especially the issues with the flood plains and formalizing the discussion at the College.

Regent Branch stated the City of Santa Fe recognized the problems with the run off and as a consequence they passed an ordinance that required that any impervious area that was created (home or parking area, etc.) that it had to be offset with certain ponding areas that allowed for a timed release. Over the years it has made a big difference.

Regent Branch stated the College was welcome to use his offices for the legislative session.

Regent Garcia would like "Old Business" added to the Agenda.

B. Board of Regents Retreat

Regent Garcia stated she does not believe a facilitator is needed. Regent Garcia asked if any information was received from the facilitator. President Barceló stated no information was received. Regent Garcia would like to discuss which way the College is going for the retreat. President Barceló asked if Enrollment and the Legislature could be discussed. Regent Garcia Agreed. The Board of Regents discussed dates for the Retreat. The Board of Regents agreed on August 14, 2014 beginning at 4:00PM.

XIII. ADJOURNMENT

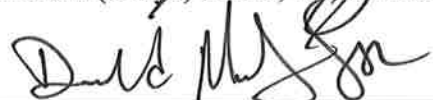
Regent Herrera moved to adjourn. Motion passed unanimously. The meeting adjourned at 1:25PM.

Amy Pena, Recording Secretary

APPROVED:



Rosario (Chayo) Garcia, Board President



Donald Martinez, Jr., Secretary